



Bunkering of LNG Carriers – GENERAL RULES

Bunkering of LNG carriers alongside at the Terminal is permitted according to the following rules. These general rules aim to ensure safe and smooth bunkering operations, without interfering in any way with LNG commercial operations.

1. A formal request for bunkering shall be sent to the Terminal at least 5 days before the arrival of the vessel according to the attached request form. Bunkering request shall be confirmed by the Shipper (customer of the Terminal).
2. Bunkering request may be accepted by Elengy only if the ship arrives at the beginning of her allocated window of arrival.
3. It is the ship responsibility to obtain any other authorization from Port Authority.
4. Bunkering shall be performed within the laytime notified to the vessel. Laytime may be extended provided that the Shipper agrees in advance to pay call extension fees. Unscheduled last-minute laytime extension will be submitted to inflated laytime extension fees.
5. Bunkering operations shall never be rushed against safety.
6. Bunkering operations shall be carried out from a bunkering barge alongside the LNG carrier.
7. The vessel shall comply with all operational and safety procedures and other requirements from the Port Authority, the Terminal and any regulation in force, and shall implement all required safety means.
8. At any step of the call, bunkering may be allowed by the Terminal only if there is enough time to complete bunkering operations smoothly and safely within the allocated laytime, based on current progress of commercial operations and bunkering operations schedule provided by the vessel:
 - 8.a) Bunkering timing will be discussed during ship/shore pre-transfer meeting prior to LNG transfer operations, especially regarding consequences of any unexpected delay and as per agreement signed between parties prior to arrival. Bunker barge cast off time and LNG carrier departure schedule shall be agreed with Terminal during the meeting.
 - 8.b) Bunkering shall start once LNG transfer operations completed, and after green light is given by the Terminal and Port Authority. Bunkering barge may come alongside during draining/purging of transfer arms or during stores/provision handling, provided that the Terminal permission has been granted and sufficient staff is available onboard for performing simultaneous operations safely.
 - 8.c) Should the bunker barge still be alongside at scheduled LNG carrier unmooring time, then vessel departure shall be postponed and updated time of sailing shall be re-scheduled as soon as possible, whatever the option chosen by the Shipper in the request form.
9. At any time, the Terminal may decide to cancel a scheduled bunkering operation or to stop an ongoing bunkering operation for safety or operational reasons.
10. Any breach of the rules by the ship or her service providers shall lead to the permanent refusal by the Terminal of future bunkering operations for this LNG carrier.
11. In any case, the Shipper is strictly liable for bunkering operations. Elengy accepts no liability whatsoever for any damages and/or costs due to bunkering operations. Thus, the Shipper undertakes to indemnify Elengy against any potential damages and/or costs and against any claims by third parties due to bunkering operations.

LNG Terminal	LNG carrier	
	Vessel name:	IMO:
	Operator:	Charterer:
	Ship agency:	Contact (phone #):

1 Bunkering request *(to be filled by ship representative)*

LNG carrier ETA (day, time):	Ship representative name
Bunker supplier name: Bunker barge name:	Date
Type of bunker fuel: Quantity to be bunkered (MT): Overall estimated duration for bunkering (hours):	Signature & stamp
Ship representative comments:	

2 Elengy's agreement *(to be filled by Elengy)*

Berthing scheduled date (day, time):	Elengy representative name
Initial laytime without bunkering (hours): Estimated laytime extension for bunkering (hours):	Date
Bunkering request: <input type="checkbox"/> accepted <input type="checkbox"/> rejected	Signature & stamp
Elengy representative comments / conditions:	

3 Shipper's agreement *(to be filled by Terminal's customer)*

<input type="checkbox"/> Agrees with above schedule & bunkering conditions. <i>In case of unexpected delay</i> disturbing above schedule, following option shall apply: <input type="radio"/> No further laytime extension, bunkering quantity to be reduced within above schedule. <input type="radio"/> No further laytime extension, bunkering to be cancelled. <input type="radio"/> Further laytime extension to bunker a minimum of MT. <input type="radio"/> Further laytime extension within max. hours, quantity bunkered to be adapted consequently. <input type="checkbox"/> Does not agree with bunkering request & conditions. <i>If laytime extension, the Shipper shall bear additional fees according to Specific Services and shall have to face any consequences whatsoever (damages and/or costs) of laytime extension, including but not limited to, indemnify Elengy against any claims by third parties.</i>	Shipper representative name Date Signature & stamp
Shipper representative comments:	

Port Authority instructions in force and their updates (available on Port Authority website) but also, General Rules attached, are strictly applicable to bunkering operations.